



Morwenstow Parish Council Minutes

Draft minutes of the monthly Parish Council Meeting held on
Wednesday 19th January 2022 at 7.30pm in the Community Centre.

2022/19/1.1 Attendance: Cllrs. J Hobbs (Chair), J Phipps, S. Tilbey, G Worden, K Boundy, N Steer, J Payne, R Savage, S Rosser (Clerk) and three members of the public.

2022/19/1.2 Apologies from Cllr. Jones received via Cllr. Tilbey.

2022/19/1.3 The previously circulated minutes of the Monthly Parish Council meeting held on 17th November 2021; along with the confidential minutes and planning meetings minutes, held on 1st December 2021 & 5th January 2022, were agreed and signed - as a true record of the meetings.

2022/19/1.4 Matters Arising from the Minutes and updates– **for information only.** Mr R Larter has agreed carry out the internal audit of the 2021/22 accounts.

2022/19/1.5 Disclosures: To receive declarations of interests from Members relating to items on the agenda in accordance with Morwenstow Parish Council's Code of Conduct. **Cllrs. Hobbs & Payne both declared an interest in application 4 – Sanctuary Farm.**

2022/19/1.6 Dispensations: **None received.**

2022/19/1.7 Public Participation:

To receive questions from members of the public relating to items on the agenda, in accordance with Council's Code of Conduct and Standing Orders.

A representation was made regarding the quarrying works that have been ongoing; with concern raised for the ecological impact, including loss of trees and habitat. **There is an enforcement case currently being investigated.** The same member of the public also made the council aware that the '20's plenty' signs in the noticeboard have gone missing (Community Centre noticeboard).

2022/19/1.8 To receive a report from our Cornwall Councillor: **C. Cllr. Shorne Tilbey.**

- Overview & Scrutiny committee for children & families are working to support younger members of the community. C.Cllr. Tilbey would like to encourage and engage in conversation with younger representatives of the community; he would like to drive this forward with Cllr. Payne, to create more interest. At a recent meeting for this demographic, there wasn't any representation from the North Cornwall area.
C.Cllr. Tilbey will be visiting a children's home in Liskeard in due course, furthering the work of the O & S committee.
- A monthly meeting has been scheduled with Scott Mann, this will be the third week in the month. Any queries or questions can be brought forward in time for this.
- East Langford Solar Farm Fund – C.Cllr Tilbey has been asked to join the review panel.
- C.Cllr. Tilbey reminded all present that the Community Chest Fund is still open and has £3,000 available in total. Details are now on the parish website.
- The Devon & Cornwall Crime Panel will meet in Plymouth on 28th February – C. Cllr. Tilbey will be in attendance.
- The Chair requested an update on the overhanging tree trimming – C.Cllr. Tilbey will follow up – Cllr. Boundy asked what the content of the letters was and noted that there are only 6 weeks left for hedge-trimming to take place.

2022/19/1.9 Parish Maintenance and Matters for discussion:

- a) To discuss quotes received for replacement bench and erection of bus shelter at Crosstown, still have a problem of no-one wanting to quote. The original bench quote from the firm used by Kilkhampton Parish Council seems most favourable. A meeting will take place tomorrow (Thursday 20th January 2022) with the carpenter and Ginny Painter, Cllr. Hobbs will also attend.
- b) To note completed tree log: **no issues found – sheet signed by Clerk.**
- c) To note completed playpark log: **no issues found – sheet signed by Clerk,** DBS checks had previously been noted as required for Cllrs. Hobbs, Payne & Savage. The Clerk had struggled to get an answer from Cornwall Council to confirm the costs and process – this is anticipated to cost £33 + VAT. **This will be followed up and application forms will be submitted before the next meeting.** Costs were discussed to get the playing equipment checked for the yearly inspection. RoSPA can offer a check at a cost of £84 + VAT. This would take place in their Cornwall schedule during the months of April/May. A second quotation was considered from The Play Inspection Company - £155 + VAT. The route of training a parish councillor to do the inspection was explored – the cost for a 2 day training at Exeter by RoSPA is £485p.p +VAT. **Resolved to use RoSPA to inspect the play area for 2022.**
- d) To review Hamlets & quotes for printing: Cllrs. Phipps & Tilbey have been looking into this. Redsmart (Bude) are happy to quote, distribution of the Hamlets is still a stumbling block. The shop had approximately 42 copies printed by councillors

and they have been taken. It was suggested that the shop become a collection point for all copies. Cllr. Boundy feels that the council are missing a trick in the amount of information offered in the Hamlets and was reminded that the information mentioned does feature in the Hamlets – just not every month. He likes the model that Launcells use, however this is not run by the parish council and is financed by the inclusion of advertisers. **Resolved to follow up the quote from Redsmart and to review as planned in May 2022.**

- e) To review register of interest for all councillors: Cllrs. were reminded to check their registers of interest. Cllr. Boundy felt a review would be good – **Clerk has followed up - all up to date.**
- f) Cllr. Hobbs looked into the idea of applying to the Rural Community Energy Fund. On further inspection this grant is more aimed towards a town of similar size to Launceston size for example. Cllr. Hobbs will keep an eye on this in case further useful updates should arise in the future, that Morwenstow could benefit from.

2022/19/1.10 The responses to the traffic proposal changes in Woodford and Shop were outlined. For the Woodford & Shop proposal – 40mph down from 60mph there were 10 supports and 1 objection. For the Woodville Road proposal – 40mph down from 60mph – there were 8 supports and 2 objections. It was noted with both of these that the objections were not about the speed limit proposal itself but in fact that it is not slow enough. The lowering of speed limits to 20mph from 30mph is being rolled out county wide as part of the Conservative government pledge. The speed monitor at Woodford was mentioned – Cllr. Hobbs reported that Oliver Jones from Highways is aware and due to visit in February. It was reported at the Bude Community Network Meeting that Launcells Parish Council have been awarded a large chunk of money from Vision Zero South West - <https://visionzerosouthwest.co.uk/>.

2022/19/1.11 To discuss Jubilee Celebrations. Morwenstow have a few events planned for the Platinum Jubilee Celebrations on 2nd – 5th June 2022. Publication of these is required. So far Thursday 2nd June – 5pm Bell Ringing and the beacon will be lit at 9.45pm, Friday 3rd June – the 'Women of Woodford' are holding a street party, a metric band has been asked to play either on the Saturday or Sunday, awaiting confirmation of availability. Morwenstow Community Centre Committee have asked what celebrations are planned, to be able to get involved. A bring and share tea has been suggested. Enquiries are to be made regarding the possibility of a bar. Discussions are taking place on how to mark the event – an oak tree being planted in each Hamlet was previously agreed and will be discussed further at the February meeting. The council will explore the possibility of providing 'Platinum Jubilee Mugs' to the children of the parish aged 0-16 as before. **The Clerk to contact Clerk to the Governors of St. Marks – Mrs Linda Tilbey to ascertain numbers.**

2022/19/1.12 The Grants Policy was adopted. Councillors and the public were reminded that the policy had been changed; requiring the local groups who have historically been given a grant, to apply for one - at the repeated request of the auditor. If we do not change things to comply with the suggestions of the auditor – we are defeating the object of an audit.

The Safeguarding Policy had been read and reviewed without change required.

The Local Council Pre-app protocol was adopted – publish on website. This will allow early engagement on pre-application enquiries between the Parish Council and the Applicant, it is stressed that this does not give any pre-determination of outcome. It is just a chance to raise any issues that may have not been considered at the early stages.

2022/19/1.13 A grant request was considered from Cornwall Air Ambulance after receiving the completed application form. An amount of £500 was requested to go towards the ongoing costs of specialist paramedics continuous training. **Resolved to award £350 as in previous years.**

2022/19/1.14 Cllr. Hobbs outlined the process and requirements for renewing Football Club lease, following a working party meeting with the football club in December 2021. Morwenstow AFC require their agreement to be renewed in order to secure funding for long term improvements. A minimum of 10 years is required on the lease for it to be accepted by the funder - Pitch Power. A 25 year term is sought again. Email received from Morwenstow AFC received 18.01.2022 to request 'agreement in principle' letter.

Resolved to send letter to further the grant application, while a lease is formally drawn up.

2022/19/1.15 Previously circulated training for councillors, offered by CALC were discussed. The Clerk has booked onto 4 courses – 3 of which have been completed. **Resolved that no Councillors wished to take up any training.**

2022/19/1.16 The advertising of the current councillor vacancy for co-option was discussed. Candidates are encouraged to come forward. A form would be completed to outline why the candidate would like to become a parish councillor; they would be invited to attend 3 meetings, before formally applying. **Resolved - notices will be put on the website and in the Hamlets.**

2022/19/1.17 Bude Community Network – following on from the December 2021 meeting a formal 'Funeral Provision Discussion Group' has been formed. **Cllr. Hobbs will attend the meeting in February for further discussion and report back in due course.**

2022/19/1.18 The date for Annual Parish Meeting will be Wednesday 25th May 2022. Discussion took place to agree a suitable speaker. An offer had been received from Ashley Jones with a topic on Cyber security – remote presentation offered. An offer to speak had also been made by Wailim Wong of Citizens Advice Cornwall. It was agreed that it would be better to have a person in attendance for this sort of meeting. **Resolved to ask Wailim Wong to attend the Annual Parish Meeting.**

2022/19/1.19 Correspondence:

1. East Youlstone Community Fund Flyer (**closing date for applications 16th March - details on website**)
2. Cornwall Council Planning and Sustainable Development Consultation on Planning Application Validation List – date passed
3. Crimp and Sturdsdon Junction white line renewing
4. Bude Climate Partnership Update Summary – looking for affiliate partnerships
5. [Forest for Cornwall](#)
6. Neighbourhood Planning Support in Cornwall
7. Crosstown Bus stop update request from Parishioner
8. Avian Flu Briefing
9. 20's Plenty – **Resolved to formally support this as requested.**
10. Bude Electric Vehicle presentation and draft Transport Planning
11. Cornwall AONB survey (date passed) & Annual Report 20/21
12. Traffic consultation from Parishioner – *discussed above in 2022/19/1.16*
13. [Active Plus Healthworks Course](#)
14. Sub-national Transport Bodies Conference 26 May 2022
15. Consultation: [Hackney Carriage & Private Hire Vehicle, Operator & Driver Licensing Policy](#) – **until 7th February**
16. Bude Area Network Panel – [Action Notes](#)
17. [Household Support Fund](#)
18. [Cornwall Council Budget Consultation](#)
19. [Local council survey on nature](#) - your views matter - **until 4th February**
20. Please take five minutes to have your say on policing in Devon and Cornwall – date now passed
21. Citizens Advice – winter update.
22. Phone call – planning advice request – referred to the appropriate channel of CC (20/12/2021) Shepherds huts – Chapel corner
23. Parishioner phone call – fault on new street light – now reported via CC online (12/01/2022)
24. Parishioner phone call – concerns over quarrying at Middlefields, seeking advice (12/01/2022) (additional email 14/01/2022)
25. Anonymous letter – can not be discussed as no name supplied (12/01/2022)
26. Letter from insurers – closure of case (17/01/2022)
27. Overnight road closure sent via C. Cllr. Tilbey - A39 Bude Stratton to Kilkhampton 31st January 2022 to 5th February 2022 (19:00 to 06:00 hours).

All of the above were noted – items 1,2,4, 10, 13, 15,18 & 19 are all on the website, 27 will be added. Item 1 to go in the Hamlets.

2022/19/1.20 Finances: To confirm accounts spreadsheet with bank statements and agree payments due. The payments and statement of accounts for 30th November & 31st December were agreed and signed by two councillors. Payments were authorised for the following: Aquiss for broadband - £30, Bridgmans for noticeboard and fence repair materials - £127.44, Morwenstow Community Centre for room hire and storage - £102, PSJ Garden Services for SWCP, LMP & Aunt Amy's garden maintenance - £1,758.60, S Francis for cleaning of public toilets, Oct – Dec - £342.05, R Savage for repayment of Christmas Tree - £79.00, Cornwall Council for election recharges - £255. Budget was not reviewed.

2022/19/1.21 Planning:

Applications received for consultation by members to agree a consultee response to be submitted to Cornwall Council:

P1 [PA21/12628](#)

Proposal: Listed Building consent for replacement windows

Location: The Old Malt House, road from Morwenna road to Woodville road, Shop, Morwenstow.

Morwenstow Parish Council Comments: Morwenstow Parish Council have no objections.

P2 [PA21/10540](#)

Proposal: Construction of two storey extension including associated alterations to form additional living accommodation

Location: Homelea Cottage Woodford Morwenstow EX23 9JD

Morwenstow Parish Council Comments: Morwenstow Parish Council support the amended plans.

P3 [PA21/12756](#)

Proposal: Garden office with overspill accommodation

Location: The Old Malt House Road From Morwenna Road To Woodville Road Shop Morwenstow

Morwenstow Parish Council Comments: Morwenstow Parish Council have no objections.

P4 [PA21/12002](#)

Cllrs. Hobbs & Payne took no part in the discussion but remained in the room.

Proposal: Proposed Shepherd hut

Location: Sanctuary Farm, Morwenstow, Bude, EX23 9HS

Morwenstow Parish Council Comments: Morwenstow Parish Council are happy to support the plans.

No further applications were received.

For information only:

Cornwall Council Decision Approved:

[PA21/07903](#)

Proposal: Conversion of existing block stable building to single storey ancillary accommodation and increase to residential curtilage

Location: Middlefields Woodford Morwenstow EX23 9HY.